

**School Sports Programme**  
**Outreach Coaching Programme – Rowing/RowKids Scheme**  
**Enrolment Form**

Application No. (For official use only)

(A separate form is required for each category / level of course.)

<b>Category of Course</b>	
Indoor	<input type="checkbox"/> Training in school
Rowing	<input type="checkbox"/> Our school will prepare indoor rowing machines for training
Training Course	<input type="checkbox"/> Our school wishes to borrow 2 / 3 / 4 indoor rowing machines for training

Name of School: \_\_\_\_\_

Type of School:  Secondary /  Primary /  Special (Please specify: \_\_\_\_\_)

Teacher-in-charge: \_\_\_\_\_ Tel. No.: \_\_\_\_\_ Teacher's E-mail Address: \_\_\_\_\_

School Address: \_\_\_\_\_

Proposed Dates and Time:

Choice Course	First Choice				Second Choice		
	Date (dd/mm/yyyy)	Day of Week	Time	No. of Participants	Date (dd/mm/yyyy)	Day of Week	Time
example	19,26/11; 3,10/12/20XX	Wed	1600-1800	16	20,27/11; 4,11/12/20XX	Thur	1500-1700
Course 1							
Course 2							
Course 3							
Course 4							

Remark:

Notes:	<ol style="list-style-type: none"> <li>1. A separate application form is required for each sport. If the number of applications exceeds the quota, the participating schools will be determined by balloting.</li> <li>2. Please refer to "Application" (P.7) of this guide for the dates of application.</li> <li>3. Please put a "✓" in the appropriate boxes.</li> <li>4. In the same academic year, each school will be assigned a maximum enrolment quota of 2 classes for the same category of courses.</li> <li>5. Please propose all training dates and time according to the number of sessions and duration indicated in the prospectus. The HKCRA will discuss the coaching arrangements with schools according to the actual situation.</li> <li>6. Participants of the Rowing Training Course, shall arrange their own transport to and from the Rowing Centre of the HKCRA at Sha Tin</li> <li>7. The information provided by the applicant will only be used by the Leisure and Cultural Services Department (LCSD) and relevant National Sports Associations (NSAs) for the purposes of enrolment in School Sports Programmes, announcement of the balloting result, compilation of statistics, future contact and opinion survey. Only officers who are authorised by the LCSD and relevant NSAs may access such information. For correction of or enquiries about the personal data submitted, please contact the School Sports Programme Unit of the LCSD.</li> <li><b>8. All participants of the rowing activities should be able to swim 50 metres with clothes on.</b></li> <li><b>9. Schools should ensure that all participants have obtained the consent of their parents/guardians or the persons authorised by their parents/guardians to participate in the above activity, and that the participants are not suffering from any illness that renders them unfit for the activity.</b></li> <li>10. In identifying actual or potential conflict of interest during organisation of the events under the School Sports Programme, the teachers-in-charge shall make a declaration to the school principal or approving authority with the use of the Conflict of Interest Declaration Form template at Appendix V attached in the Application Guide of School Sports Programme. For details, please refer to item VI "Conflict of Interest" of the Introduction of the Guide.</li> </ol>
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The completed enrolment form should be submitted by email: [applicationssp@lcsd.gov.hk](mailto:applicationssp@lcsd.gov.hk)