

Will students of the school(s) concerned be provided with complimentary access to dress rehearsals/performances/ previews, talks/workshops related to the promotion of arts and Chinese culture, etc. :

- Yes, please list out details: _____
- No

PART III

School Facilities Intended to Hire: Note

Name of the School: _____
 (District: _____)

Address of the School: _____

	Facilities	Month to be applied	Dates to be applied	Time slots to be applied (at least 3 hours per session)	Estimated No. of participants per session
1st choice	<input type="checkbox"/> School Hall <input type="checkbox"/> Multi-purpose Activity Room <input type="checkbox"/> Others (Please specify)				
2nd choice	<input type="checkbox"/> School Hall <input type="checkbox"/> Multi-purpose Activity Room <input type="checkbox"/> Others (Please specify)				
3rd choice	<input type="checkbox"/> School Hall <input type="checkbox"/> Multi-purpose Activity Room <input type="checkbox"/> Others (Please specify)				

Note: If arts group would like to apply for more than one school for rehearsal, please use separate application form for each school.

PART IV

Contact Details for Arranging Hiring Details

Name of Contact Person: _____ (English) _____ (Chinese) Mr. / Ms.*

Position Held of Contact Person: _____ Tel: _____

Email: _____ Fax: _____

Declaration

I, the authorised representative of the arts group, hereby declare that the Introduction and Booking Arrangements on the Scheme and Conditions of Use of School Venues by Arts Groups are read through before submitting the booking application.

I, hereby declare that all information and documents submitted by me in support of this booking application are update, valid and subsisting with regard to the legal status of the arts group, and I undertake to provide any further information and documents in respect of any changes thereto.

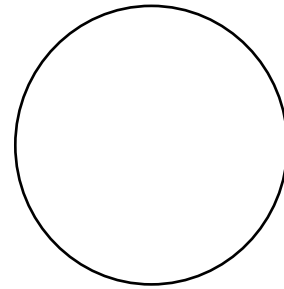
I understand that I may be liable to be prosecuted should any false information and/or invalid documents be provided in this booking application.

I understand that it is an offence under the Prevention of Bribery Ordinance Cap. 201 for me/any members, employees, agents and contractors of the arts group to offer any advantage to any officer of the Leisure and Cultural Services Department in connection with the booking application or in connection with dealings of any kind with the Leisure and Cultural Services Department.

Signature: _____ Chop of Arts Group Represented:

Name of Applicant /Signatory*: _____

Date: _____



Notices Regarding the Personal Data (Privacy) Ordinance Cap.486

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| Purpose of Collection | (1) The personal data provided by means of this application will be used by the Leisure and Cultural Services Department for the following purposes :
(a) Processing of booking applications for the Pilot Scheme on the Use of School Venues by Arts Groups;
(b) Communication in the normal course and in case of emergencies;
(c) For statistics and research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which identify the data subjects or any of them; and
(d) Any other legitimate purposes as may be required, authorized or permitted by law. |
| Classes of Transferees | (2) The provision of personal data by means of this application is voluntary. However, if insufficient information is provided, the application / request may be delayed or not be considered or processes.
(3) The personal data you provide by means of this application may be disclosed to Government bureaux, departments and other organisations for the purposes mentioned in paragraph 1 above. |
| Access to Personal Data | (4) You have a right to request access to or the correction of your personal data as stated in this application in accordance with Sections 18 and 22 and principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance. |
| Enquiries | (5) Enquiries concerning the personal data collected by means of this application, including the request for access and correction, should be addressed to the Sheung Wan Civic Centre at (852) 3586 0254 (Tel) or (852) 2851 1075 (Fax). |

Enquiries: 3586 0254 Fax: 2851 1075 Email: schoolscheme@lcsd.gov.hk (Monday to Friday from 9am to 5:45pm (except public holidays))
